


SSIS Partnership Group

December 7, 2005

Attendees: Beth Holmgren, Gwen Wildermuth, Gary Sprynczynatyk, W. T. Browne, Kathy Anderson, Tom Oswald, Michelle Kemper, Steve Zorn, Craig Sorensen, John Waldron, Lee Francisco, Brad Brunfelt, Kris Boswinkel, Jan Luoto, Gary Bork, Tom Henderson, Pam Selvig, Mary Klinghagen, Maureen Zinda, Cheri Ashfeld

Agenda Item	Discussions / Presentations	Handouts
<p>Call to Order</p> <p>Project Update <i>Adult Services</i></p>	<p><i>Gary Sprynczynatyk</i> (McLeod) opened the meeting with introductions. Minutes from the October 26 meeting were approved.</p> <p><i>Gwen Wildermuth</i> reported that MTG Management Consultants are still improving the Gap Analysis Document and working to get DHS program area input and prioritization. MTG's progress is also delayed because two consultants resigned, prompting Gwen to extend the contract until 3/7/06, the one-year mark.</p> <p>The Continuing Care Administration will fund development of a Common Entry Point (CEP) for Vulnerable Adults in SSIS using \$170,000 in grant money from CMS. In an earlier portion of this Real Choice System Change grant, MTG conducted an Adult Reporting and Investigation System Alternatives Analysis which determined that SSIS is the most feasible option in terms of cost and timelines.</p> <p>The \$170,000 will fund CEP analysis, design and development beginning in March 2006 and ending by the grant's expiration in September 2007. More money will be needed for implementation and training. Continuing Care will fund module maintenance. SSIS will staff the new module by shifting workers as projects are completed.</p>	
<p><i>Fiscal Mentor Program</i></p>	<p><i>Mary Klinghagen</i> described the Fiscal Mentor and Worker Mentor Programs' similar structure and value. She and Worker Mentor Coordinator Maureen Zinda attempt to schedule their bimonthly meetings back-to-back to save mentors who attend both meetings time and travel costs. Each of the first two Fiscal Mentor meetings in Little Falls drew 125 county mentors, a size that already fills the room and the parking lot. Mary proposed to the Partnership that the previously approved (6/26/02) \$50 annual county fee be increased to \$100 so that the Worker and Fiscal Mentor meetings can be held consecutively at the Holiday Inn-St. Cloud (or a similar facility). This fee is deducted annually from one quarterly claiming payment. If approved, counties would see the additional deduction beginning in March 2006. <i>Gary Bork</i> (Carver) moved and <i>Craig Sorensen</i> (Anoka) seconded a motion to increase the current \$50 mentor program deduction to \$100. Motion passed. <i>Gary Sprynczynatyk</i> will report the discussion and decision to MACSSA on 12/8.</p>	<p>Fiscal Mentor Program</p>
<p><i>Version 4.0 Pilot</i></p>	<p><i>Beth Holmgren</i> distributed an updated release schedule that assigns a version number to the Version 4 phases. Version 3.9 pilot and rollout went without hitches. She noted that IV-E reimbursability went out with the release but isn't turned on yet. V4.0 pilot begins Monday, December 12 in Carver and Washington Counties.</p>	<p>SSIS Version 4.x Release Schedule</p>

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<i>SSIS Fiscal Issues</i>	<p><i>Kate Stolpman</i> expressed her team's excitement to have the first Fiscal pilot underway, and thanked Carver and Washington Counties for piloting.</p> <p>She provided background for a November 22 meeting Anoka County initiated to discuss Fiscal issues with other custom counties. Anoka, Hennepin, Olmsted, Ramsey and St. Louis County representatives attended as well as SSIS. The key issues were:</p> <ul style="list-style-type: none"> • Service Arrangements will not convert from legacy systems to Fiscal and counties have to manually enter them. • Anoka County has a vendor web system that allows vendors to enter invoice information. The current SSIS application requires duplicate entry of this invoice information into SSIS. • SSIS doesn't allow reoccurring payments for programs such as RCA (Relative Custody Assistance) and Family Support that are generally the same from month to month. This requires counties to recreate payment requests every month. • Additional misunderstandings were discussed and resolved at the meeting. <p>SSIS was able to address the second and third issues at the meeting. They will look at the possibility of using SOAP (or a similar product) to allow a vendor web system to send required information to SSIS. Also, a new function could allow counties to copy a batch and change the <i>Service From</i> and <i>Service To</i> dates, recreating monthly requests.</p> <p>A follow-up meeting is on December 19. Kate pointed out that an interface to a county vendor web system would require maintenance and could delay other developments. Work on this type of interface would not begin before September or October 2006, with the earliest completion date in January 2007.</p>	
<i>SWNDX</i>	<p><i>W. T. Browne</i> explained that the recent SWNDX problems occurred during an upgrade of the configuration from server/standby to a multi-node cluster. The first problem encountered was losing the mother board in the product SWNDX. Then the virtual address was not accepted by a DHS routers which didn't reassign IP addressee accurately, causing delays and firewall blockage. SSIS now has more control using internal IP's. The clustering concept allows two servers to exist simultaneously and back each other up. In 2006, monthly scheduled downtime will be reduced because work can happen at any time without downtime. SSIS will also have a standby SWNDX server at a different DHS location as well as one at a Rochester location.</p>	

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<p><i>Centralized Training</i></p> <p><i>Hardware Upgrades</i></p>	<p>W. T. announced that the Network Team has moved from supporting training labs on local servers to working from a central location. Workers will use Citrix to see the current SSIS release. In February, SSIS will ask for county volunteers to test the system in their counties.</p> <p>Approximately 30 counties will get new SSIS servers between February and March 2006, completing the current three-year replacement cycle. All installations will be completed before Version 4.0 rollout. W.T. alerted members that the western Minnesota ice storm disrupted power and destroyed Mahnomen's UPS (Uninterrupted Power Source). The county server and data remained intact. He urged counties to ensure that they have surge protection between the power source and the server to protect the server.</p> <div style="text-align: center;">  <p><i>Next Meeting:</i> Wednesday, January 26 <i>11:15 a.m.-12:30 p.m.</i></p> </div>	